



# EMPLOYMENT APPLICATION

Position Applying For \_\_\_\_\_

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on the basis of any applicable protected class status including race, color, age, sex, sexual orientation, religion, disability or national origin. Consistent with the Americans with Disabilities Act, applicants may request accommodations needed to participate in the application process. If hired by the Company, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

---

**Personal Data** **Date**

---

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_  
 (Print) Last First Middle  
 Present Address \_\_\_\_\_ How long have you lived there? \_\_\_\_\_  
 Number/Street City State Zip Years Months  
 Telephone Number \_\_\_\_\_

Are you 18 years of age or older?  Yes  No If not, can you submit a required work permit?  Yes  No

Have you ever worked for the company before?  Yes  No If yes, please give dates and positions \_\_\_\_\_

Do you have any friends or relatives working for this company?  Yes  No If yes, Name \_\_\_\_\_

Relationship \_\_\_\_\_

Do you have any commitments to, or agreements with, another employer or company which might affect or restrict your work at Doggett Machinery Services?  Yes  No

Have you ever been convicted of, plead no contest to, had adjudication withheld on, or committed a crime?  Yes  No

If yes, please give details \_\_\_\_\_

NOTE: Answering "yes" to this question does not constitute an automatic bar to employment. Only those crimes that are substantially related to the position you are seeking will be considered.

Are you authorized to work in the U.S. in the position for which you are applying?  Yes  No

Do you have a current driver's license?  Yes  No If yes, State \_\_\_\_\_ License # \_\_\_\_\_

Exp. Date \_\_\_\_\_

Has your driver's license ever been suspended or revoked?  Yes  No

Do you have personal automobile insurance?  Yes  No

Have you ever been convicted of a DUI or DWI traffic offense?  Yes  No If yes, please list them below:

Offense	Date	Location	Offense	Date	Location

Do not answer this question if the requirements of the position have not been given to you.

Can you perform all the duties of the position for which you are applying with or without reasonable accommodation?  Yes  No

**Education**

School Name	Years Completed (Circle)	Diploma/Degree	Describe Course of Study or Major	Describe Special Training
Elementary	6 7 8			
High School	9 10 11 12			
College/ University	1 2 3 4			
Graduate/Professional	1 2 3 4			
Trade or Correspondence				
Other				

**Record of Previous Employment**

Please list the names of all your previous employers in chronological order with present or most recent employer listed first. Please include any military service. Attach additional sheet if necessary.

Present or Last Employer	Dates of Employment From – (mo/yr) To – (mo/yr)	Pay Start	Position/Job Title	Reason for Leaving
Address		Pay Final	Supervisor	Telephone
City	State	Zip		
Previous Employer	Dates of Employment From – (mo/yr) To – (mo/yr)	Pay Start	Position/Job Title	Reason for Leaving
Address		Pay Final	Supervisor	Telephone
City	State	Zip		
Previous Employer	Dates of Employment From – (mo/yr) To – (mo/yr)	Pay Start	Position/Job Title	Reason for Leaving
Address		Pay Final	Supervisor	Telephone
City	State	Zip		

**Authorization**

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application or during any interview is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the Company.

I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release the Company, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and may be terminated at any time without cause and without prior notice, at the option of either the Company or myself. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing and signed by the Regional HR Manager.

If I am conditionally offered employment, I agree to submit to a medical examination and drug test, if required, before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to the Company the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug tests, and if I am hired, a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies and procedures, in whole or in part, at any time.

This application will be considered active for a maximum of thirty (30) days. If you wish to be considered for employment after that time, you must reapply.

Date \_\_\_\_\_ Signature \_\_\_\_\_